

# South Carolina Figure Skating Club

## Virtual Test Instructions

(As of 01.18.2023)

1. Review the SC FSC Virtual Testing Policy (including US Figure Skating Virtual Testing requirements)
2. Complete the “Request for Virtual Test” survey. <https://forms.gle/NEQ6qEM8qtNVRoiV8>
3. The test committee will arrange for judges and update the coach when the video can be accepted.
4. Documents are completed and the test is recorded.
  - a. The following documents must be completed:
    - i. Performance Affidavit for Virtual Test Submission
    - ii. Name and Likeness Release and Consent Agreement
  - b. Recording Tips
    - i. Record horizontally
    - ii. Include timestamp
    - iii. Announce skater
    - iv. Keep skater in frame
    - v. Proctor signs form
      1. Please refer to the Virtual Testing Policy for proctor requirements
5. Submit the following to the club:
  - a. Executed Performance Affidavit for Virtual Test Submission
  - b. Executed Name and Likeness Release and Consent Agreement
  - c. Video
    - i. Upload to a Google Drive and send the link to [scfsclub@gmail.com](mailto:scfsclub@gmail.com)
  - d. \$45 payment for test via either option
    - i. Venmo to @Palmettoskateclub
    - ii. Check payable to “SC Figure Skating Club”
6. The test committee will send the documents and video to the judges
7. When all test results have been received, the results will be provided to the coach